

**Document Header Information**

Document Type:	Auth	Document Name:	AUTH171355
Travel Authorization Number:	TAA03XY7	Trip Name:	Trip from DCA to Savannah, GA - To speak at the Southeast Regional Fruit and Vegetable Conference
TA Date:	12/16/16	Currency:	USD
Organization:	EPAOCSP32OPP	Current Status:	OFFSETTING OBLIGATION
Purpose:	5-CONFERENCE TRAVEL	Document Detail:	To speak at the Southeast Regional Fruit and Vegetable Conference to provide updates to growers on OPP's pesticide activities.
Type Code:	TEMPORARY DUTY		

**Traveler Profile**

Name:	KEIGWIN, RICHARD Philip	TID:	00001613
Organization:	EPAOCSP32OPP	Duty Station:	WASHINGTON
Card:	ADVANCE AUTHORIZED	Office Address:	1200 PENNSYLVANIA AVENUE N   WASHINGTON, DC 20460
EMAIL:	KEIGWIN.RICHARD@EPA.GOV	Office Phone:	703-305-7618

**Document Information**

Trip Number: 1  
Purpose: To speak at the Southeast Regional Fruit and Vegetable Conference to provide updates to growers on OPP's pesticide activities.  
Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
01/05/17	01/07/17	SAVANNAH, GA	5-CONFERENCE TRAVEL	115.00 / 59.00

**Document Totals**

Total Expenses:	740.71
Reimbursable Expenses:	740.71
Non-Reimbursable Expenses:	.00
Advance Authorized:	338.80
Advance Requested:	.00

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Com. Carrier	302.46	.00
Lodging & M&IE	323.50	258.80
Misc Expense	100.00	80.00
Transaction Fees	14.75	.00
Total Expenses:	740.71	338.80

## Trip 1 Details

### Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1002663984		294.20
COMM-CARR	American Airlines	1002663984		.00

### Trip Itinerary

From: DCAWashington, DC (USA (National Apt) TO: SAVSavannah,GA (USA)

Air

Thursday January 05, 2017

Jan 05 American Airlines 4142  
Washington, DC (USA) (National Apt) 01/05/2017 11:42AM  
Confirmation Number: RVDPTV

Duration: 2 Hours 2 Minutes Nonstop  
Savannah, GA (USA) 01/05/2017 1:44PM

Flight Information  
Distance 520 miles  
No Seat Assigned

Emissions 223.6 lbs of CO2  
Cost 294.20 USD

#### Saturday January 07, 2017

#### SAV-Savannah, GA (USA) to DCA-Washington, DC (USA)

Jan 07 American Airlines 4058  
Savannah, GA (USA) 01/07/2017 11:20AM  
Confirmation Number: RVDPTV

Duration: 1 Hour 46 Minutes Nonstop  
Washington, DC (USA) (National Apt) 01/07/2017 1:06PM

Flight Information  
Distance 520 miles  
No Seat Assigned

Emissions 223.6 lbs of CO2

#### Expenses

Trip#: 1		Total Non-Per Diem Expenses:	417.21	Total Per Diem Expenses:	323.50
Date	Description	Category	Cost	Pay Method	Per Diem
12/16/2016	Travel Fee	Com. Carrier	8.26	GOVCC	
Comment:	OTRS Domestic-Intl w-Air-Rail				
12/16/2016	TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
01/05/2017	Airline Flight	Com. Carrier	294.20	GOVCC	
01/05/2017	Lodging	Lodging & M&IE	115.00	PERSONAL	*
01/05/2017	M&IE	Lodging & M&IE	44.25	PERSONAL	*
01/05/2017	Trans - Airport/Hotel	Misc Expense	50.00	PERSONAL	
01/06/2017	Lodging	Lodging & M&IE	115.00	PERSONAL	*
01/06/2017	M&IE	Lodging & M&IE	5.00	PERSONAL	*
01/07/2017	M&IE	Lodging & M&IE	44.25	PERSONAL	*
01/07/2017	Trans - Airport/Hotel	Misc Expense	50.00	PERSONAL	

#### Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 323.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
01/05/2017	115.00/ 59.00	115.00	115.00	44.25	44.25	
01/06/2017	115.00/ 59.00	115.00	115.00	5.00	5.00	X X X
01/07/2017	115.00/ 59.00	0.00	0.00	44.25	44.25	

#### Other Authorizations

Trip#: 1		Remarks
Other Authorization		
MEALS PROVIDED		<p></p>
ACTUAL EXPENSE		<p></p>

#### Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
EPAOCSP32OPP	16 OPP IO Conf	DTA.20162017.B.32D00ZX.401CJ1.ME203200.J1X39FM	GOVCC	317.21
EPAOCSP32OPP	16 OPP IO Conf	DTA.20162017.B.32D00ZX.401CJ1.ME203200.J1X39FM	PERSONAL	423.50

#### Totals by Label

Organization	Label	Accounting String	Amount
EPAOCSP32OPP	16 OPP IO Conf Total	DTA.20162017.B.32D00ZX.401CJ1.ME203200.J1X39FM	740.71

#### Totals by Payment Method

GOVCC Total	317.21
PERSONAL Total	423.50

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/16/2016	8:56AMEST	DEBORAH LEFTRIDGE	
RESERVATIONS UPDATED	12/16/2016	9:10AMEST	RICHARD KEIGWIN	
SIGNED	12/20/2016	5:15AMEST	LEFTRIDGE, DEBORAH Denise	
AUTHORIZED	12/21/2016	6:46AMEST	LAYNE, ARNOLD E	
ADJUSTED	12/27/2016	9:40AMEST	MYERS, GUYNIN	
APPROVED	12/27/2016	9:45AMEST	MYERS, GUYNIN	
PENDING	12/27/2016	9:45AMEST	SYSUTILITY	
POSACK OBLIGATION	12/27/2016	12:00PMEST	One, EAI User	
OFFSETTING OBLIGATION	01/12/2017	1:00PMEST	One, EAI User	

**I certify that the electronic signatures listed above are valid and on file**

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**SIGNED DATE**

**Document Signatures**

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

**Document Header Information**

Document Type:	Vch	Document Name:	VCH124083
Travel Authorization Number:	TAA03XY7	Trip Name:	Trip from DCA to Savannah, GA - To speak at the Southeast Regional Fruit and Vegetable Conference
TA Date:	01/10/17	Currency:	USD
Organization:	EPAOCSP32OPP	Current Status:	PAID
Purpose:	5-CONFERENCE TRAVEL	Document Detail:	To speak at the Southeast Regional Fruit and Vegetable Conference to provide updates to growers on OPP's pesticide activities.
Type Code:	TEMPORARY DUTY		

**Traveler Profile**

Name:	KEIGWIN, RICHARD Philip	TID:	00001613
Organization:	EPAOCSP32OPP	Duty Station:	WASHINGTON
Card:	ADVANCE AUTHORIZED	Office Address:	1200 PENNSYLVANIA AVENUE N   WASHINGTON, DC 20460
EMAIL:	KEIGWIN.RICHARD@EPA.GOV	Office Phone:	703-305-7618

**Document Information**

Trip Number: 1  
Purpose: To speak at the Southeast Regional Fruit and Vegetable Conference to provide updates to growers on OPP's pesticide activities.

**Itinerary Locations**

From	To	Itinerary Location	Purpose	Per Diem Rates
01/05/17	01/07/17	SAVANNAH, GA	5-CONFERENCE TRAVEL	115.00 / 59.00

**Document Totals**

Total Expenses:	419.71
Reimbursable Expenses:	419.71
Non-Reimbursable Expenses:	.00
Advance Applied:	.00
Net to Traveler:	102.50
Net to Government:	.00
Pay to Charge Card:	317.21

**Document Totals by Expense Category****Trip 1 Details****Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1002663984		294.20
COMM-CARR	American Airlines	1002663984		.00

**Trip Itinerary**

From: DCA Washington, DC (USA) (National Apt) TO: SAV Savannah, GA (USA)

Air

Expense Category	Cost	Advance Amount
Com. Carrier	302.46	.00
Lodging & M&IE	67.50	.00
Misc Expense	35.00	.00
Transaction Fees	14.75	.00
Total Expenses:	419.71	.00

#### Payment Detail Information

Organization	Label	Accounting String
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**DCA-Washington, DC (USA) to SAV-Savannah, GA (USA)**

Jan 05 American Airlines 4142  
 Washington, DC (USA) (National Apt) 01/05/2017 11:42AM  
 Confirmation Number: RVDPTV

Duration: Unknown Nonstop  
 Savannah, GA (USA) 01/05/2017 1:44PM

**Flight Information**

Distance 520 miles

No Seat Assigned

Emissions 202.8 lbs of CO2

Cost 294.20 USD

**DCA-Washington, DC (USA) to SAV-Savannah, GA (USA)**

Jan 05 American Airlines 4142  
 Washington, DC (USA) (National Apt) 01/05/2017 11:42AM  
 Confirmation Number: RVDPTV

Duration: Unknown Nonstop  
 Savannah, GA (USA) 01/05/2017 1:44PM

**Flight Information**

Distance 520 miles

No Seat Assigned

Emissions 202.8 lbs of CO2

Cost 294.20 USD

**Saturday January 07, 2017****SAV-Savannah, GA (USA) to DCA-Washington, DC (USA)**

Jan 07 American Airlines 4058  
 Savannah, GA (USA) 01/07/2017 11:20AM  
 Confirmation Number: RVDPTV

Duration: Unknown Nonstop  
 Washington, DC (USA) (National Apt) 01/07/2017 1:06PM

**Flight Information**

Distance 520 miles

No Seat Assigned

Emissions 202.8 lbs of CO2

**SAV-Savannah, GA (USA) to DCA-Washington, DC (USA)**

Jan 07 American Airlines 4058  
 Savannah, GA (USA) 01/07/2017 11:20AM  
 Confirmation Number: RVDPTV

Duration: Unknown Nonstop  
 Washington, DC (USA) (National Apt) 01/07/2017 1:06PM

**Flight Information**

Distance 520 miles

No Seat Assigned

Emissions 202.8 lbs of CO2

**Expenses**

Trip#: 1		Total Non-Per Diem Expenses:	352.21	Total Per Diem Expenses:	67.50
Date	Description	Category	Cost	Pay Method	Per Diem
12/27/2016	Travel Fee	Com. Carrier	8.26	GOVCC	
Comment: OTRS Domestic-Intl w-Air-Rail					
01/05/2017	Airline Flight	Com. Carrier	294.20	GOVCC	
01/05/2017	M&IE	Lodging & M&IE	18.25	PERSONAL	*
01/05/2017	Trans - Airport/Hotel	Misc Expense	35.00	PERSONAL	
01/06/2017	M&IE	Lodging & M&IE	18.00	PERSONAL	*
01/07/2017	M&IE	Lodging & M&IE	31.25	PERSONAL	*
01/10/2017	TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

**Per Diem Allowances**

Trip#: 1 Total Per Diem Allowances: 67.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
01/05/2017	115.00/ 59.00	0.00	0.00	18.25	18.25	X
01/06/2017	115.00/ 59.00	0.00	0.00	18.00	18.00	X X
01/07/2017	115.00/ 59.00	0.00	0.00	31.25	31.25	X

			Payment Method	Amount
EPAOCSP32OPP	16 OPP IO Conf	DTA.20162017.B.32D00ZX.401CJ1.ME203200.J1X39FM	GOVCC	317.21
EPAOCSP32OPP	16 OPP IO Conf	DTA.20162017.B.32D00ZX.401CJ1.ME203200.J1X39FM	PERSONAL	102.50

**Totals by Label**

EPAOCSP32OPP	16 OPP IO Conf Total	DTA.20162017.B.32D00ZX.401CJ1.ME203200.J1X39FM	419.71
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**Totals by Payment Method**

GOVCC Total	317.21
PERSONAL Total	102.50

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	01/10/2017	6:57AMEST	LEFTRIDGE, DEBORAH Denise	
PREPARED	01/10/2017	7:23AMEST	LEFTRIDGE, DEBORAH Denise	
PREPARED	01/11/2017	4:21AMEST	LEFTRIDGE, DEBORAH Denise	
SIGNED	01/11/2017	4:29AMEST	KEIGWIN, RICHARD Philip	
AUTHORIZED	01/11/2017	11:28AMEST	LAYNE, ARNOLD E	
ADJUSTED	01/12/2017	9:58AMEST	MYERS, GUYNIN	
FUNDS VALIDATED	01/12/2017	9:59AMEST	MYERS, GUYNIN	
VOUCHER APPROVED	01/12/2017	10:43AMEST	FITZPATRICK, SAMUEL C	
PENDING	01/12/2017	10:43AMEST	SYSUTILITY	
OFFSETTING OBLIGATED	01/12/2017	1:00PMEST	One, EAI User	
PENDING	01/12/2017	1:00PMEST	One, EAI User	
PAID	01/12/2017	3:07PMEST	One, EAI User	

I certify that the electronic signatures listed above are valid and on file

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SIGNED DATE

**Document Signatures**

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

**Please visit the operating carrier website of your ticketed itinerary for applicable fees.**

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

#### Ticket Receipt

**Total Amount: 302.46 USD**

This ticket information applies to the following trip(s):

American Airlines Flight 4142 from Washington DC to Savannah GA on January 05

American Airlines Flight 4058 from Savannah GA to Washington DC on January 07

ElectronicTicket Number: 0017913363851

Invoice Number: 000155907

Ticket Amount: 294.20 USD

Form of Payment: [Ex. 6 - Personal Privacy](#)

Service Fee Number: 8900690330767

Service Fee Amount: 8.26 USD

Form of Payment: [Ex. 6 - Personal Privacy](#)

#### Travel Summary – Agency Record Locator MCGX6G

##### Traveler

KEIGWIN / RICHARD P

Reference number by traveler: TAA03XY7

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
01/05/2017	DCA-SAV	AA 4142	Confirmed	11:42 AM/01:44 PM	Economy / S
01/07/2017	SAV-DCA	AA 4058	Confirmed	11:20 AM/01:06 PM	Economy / S

AIR - Thursday, January 5 2017 - Agency Record Locator MCGX6G		<a href="#">Add to Calendar</a> <a href="#">Need Help?</a>
<b>American Airlines Flight AA4142 Economy</b>		<a href="#">Online check-in</a>
<b>Depart:</b>	Ronald Reagan National, Terminal C Washington, District of Columbia, United States 11:42 AM Thursday, January 5 2017	
<b>Arrive:</b>	Savannah/Hilton Head Savannah, Georgia, United States 01:44 PM Thursday, January 5 2017	
<b>Duration:</b>	2 hour(s) and 2 minute(s) Non-stop	
<b>Status:</b>	Confirmed - American Airlines Record Locator: RVDPTV	
<b>Equipment:</b>	Canadair Regional Jet	
<b>Operated By:</b>	<b>AIR WISCONSIN AS AMERICAN EAGLE</b>	
<b>Seat:</b>	11C (Non smoking, Aisle) Confirmed	
<b>Distance:</b>	520 miles / 836.68 kilometers	
<b>CO2 Emissions:</b>	228.8 lbs/104 kgs	
<b>Remarks:</b>	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY, PLEASE CHECK WWW.AA.COM NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED	

AIR - Saturday, January 7 2017 - Agency Record Locator MCGX6G		<a href="#">Add to Calendar</a> <a href="#">Need Help?</a>
<b>American Airlines Flight AA4058 Economy</b>		<a href="#">Online check-in</a>
<b>Depart:</b>	Savannah/Hilton Head Savannah, Georgia, United States 11:20 AM Saturday, January 7 2017	
<b>Arrive:</b>	Ronald Reagan National, Terminal C Washington, District of Columbia, United States 01:06 PM Saturday, January 7 2017	
<b>Duration:</b>	1 hour(s) and 46 minute(s) Non-stop	
<b>Status:</b>	Confirmed - American Airlines Record Locator: RVDPTV	
<b>Equipment:</b>	Canadair Regional Jet	
<b>Operated By:</b>	<b>AIR WISCONSIN AS AMERICAN EAGLE</b>	
<b>Seat:</b>	07D (Non smoking, Aisle) Confirmed	
<b>Distance:</b>	520 miles / 836.68 kilometers	
<b>CO2 Emissions:</b>	228.8 lbs/104 kgs	
<b>Remarks:</b>	NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED	

**Remarks**

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-866-964-1346  
FOR OUTSIDE THE US CALL COLLECT 770-829-2609  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-866-964-1346 TO ACCESS TRAVEL  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

.....  
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

27Dec/12:07PM

Estimated trip total				294.20 USD
Air	Car	Hotel	Rail	Other
294.20 USD				
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA4142 05Jan AA4058 07Jan	Total: USD 294.20	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

**Advice to Passengers****Transportation of Hazardous Materials**

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

**Forbidden Dangerous Items Examples:**

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

Email generated on 27Dec/6:07 PM UTC

BCL Travel acts only as an agent for the airlines, hotels, bus companies, railroads, tour operators, cruise lines, car rental companies, and other similar third parties providing such products, transportation, or other meeting and travel related services ("Suppliers"). Suppliers are independent and do not act for or on behalf of BCL Travel, are not employees of BCL Travel, and do not have a joint venture or partnership with BCL Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to adhere to the terms and conditions set forth in any and all documents for use with Suppliers, even if conflicting, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCL Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (a) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, over-booking, inaccuracy or equipment, or changes in fares, itineraries, or schedules; and/or (b) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, espionage, sabotage, strikes, cessations of operations, or from any other cause beyond BCL Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).



<b>Event Location</b>	Savannah, Georgia	<b>Traveler's Role</b> ⓘ	Presenter/Speaker <input checked="" type="radio"/> Official Duty <input type="radio"/> Outside Activity
<b>Travel Starts</b>	01/05/2017	<b>Travel Ends</b>	01/07/2017
<b>Event Sponsor(s)</b> ⓘ	University of Georgia	<b>Purpose of Event</b> ⓘ	Educational Conference
<b>DEO or designee</b>	Debby Sisco		
<b>Employee Name</b>	Richard Keigwin	<b>Spousal expenses included?</b>	Yes <input checked="" type="radio"/> No
<b>Title</b>	Deputy Director for Programs		
<b>Organization</b>	OCSPP, OPP		
<b>Phone Number</b>	703-305-7618		

**Who is the non-federal person(s) or entity(s) paying travel expenses?** ⓘ

**Name of Organization:** University of Georgia

**Address:** Tifton, GA

**What kind of entity is this?** ⓘ

☐ for-profit      ☒ state/local government      ☒ College/University  
☐ not for-profit      ☐ foreign government      ☐ Other (explain below)

**Describe the entity (source) paying travel expenses.** If the source of the travel expenses is an organization, describe the membership of the organization. For example, the "Center for Sound Science" may be largely made up of companies which produce chemicals regulated by your program or interest groups who take a position on our policies or regulations. (You can attach files below.)

The University of Georgia is an academic institution in the state of Georgia. As it relates to agriculture, UGA provides educational services and extension advice to growers regarding pesticide use. As a senior manager in the Office of Pesticide Programs, I am frequently involved in making decisions about regulatory activities that affect Georgia growers. As explained below, the benefits derived from accepting travel far outweigh concern about the source of the funding.

Is this source a party to a matter that is pending before you for decision, such as a contract or assistance agreement matter, permit, license, etc.? *If "Yes", then acceptance of travel expenses cannot be approved*      Yes ☒ No

Is this source paying the travel through an EPA contract, Federal assistance agreement **O R F E D E R A L G R A N T** (including a recipient's matching share)? *If "Yes", then acceptance of travel expenses cannot be approved* ⓘ      Yes ☒ No

Is this source otherwise affected by EPA matters in which you participate?      ☒ Yes      ☐ No  
 If "Yes," describe the matter and attach explanation (below). ⓘ      ☐ Explain (below left)

The University of Georgia (UGA) will cover the cost of dinners and my lodging. A separate ethics form is being filed as the Georgia Fruit and Vegetable Growers Association, the sponsors of the event, will be waiving my registration fees for the conference and will be providing lunch each day. The conference runs from Thursday, January 5, 2016, through Saturday, January 7, 2016. I will be making a presentation at the Friday session and will be attending the educational conference and trade show on Friday and Saturday. Among other things, UGA has direct research interests in agriculture and, in particular the status of agricultural worker protection standard, the certification of applicators standard, new herbicide-resistant technologies, pollinator protection, and the chlorpyrifos tolerance revocation proposal, among other emerging issues. Presentations during the educational conference will focus on each of these topics.

**Itemization of benefits** ⓘ

**Amount & METHOD of payment** ⓘ

<b>IN KIND</b>	<b>IN CASH</b>
ticket, meals etc., est. the \$	must be a check etc. made out to

Common carrier transportation	\$0.00	EPA \$0.00
Meals	\$52.00	\$0.00
Lodging	\$300.00	\$0.00
Local transportation	\$0.00	\$0.00
Waiver of fees ⓘ	\$0.00	\$0.00
Other (specify)	\$0.00	\$0.00
Sub Total	\$352.00	Sub Total \$0.00

**TOTAL →→→→→ \$352.00**

(NOTE: For travel outside the United States, different rules may apply. Check with your ethics advisor.)

**Does this amount exceed the amount payable under Federal Travel Regulations?** ☒ Yes ☐ No

(see <http://www.gsa.gov> for per diem rates)

**Is the value or amount comparable to that provided to (or paid by) other attendees?** ☒ Yes ☐ No

**Any other explanations or attachments ⓘ**

The accommodations provided are consistent with the nature of this event. Georgia Fruit and Vegetable Growers Association members will stay at the same facility as the attendee in order to participate fully, effectively, and efficiently in the event. Any influence on agency staff from the travel will be based on information and understanding gained -- there is no impropriety involved.

**Traveler's Certification**

By:  **Richard Keigwin**

Date: **12/06/2016 07:38 AM**

See INSIDE for DEO Yes/No Recommendation - Signed by Debby Sisco/DC/USEPA/US on 1...

<b>DEO Recommendation</b>	
✓ I have reviewed this travel form and recommend approval.	
<b>Approved By: Debby Sisco</b>	<b>Date: 12/09/2016</b>
<b>Text Comments:</b>	
<b>Additional Attachments / Explanations</b>	

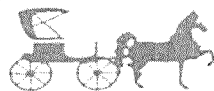
Approving Official's Yes/No Certification (is INSIDE) - Signed by Jennie Keith/DC/USEPA/U...

<b>Approving Official's Certification</b>	
<b>Approved By: Jennie Keith</b>	<b>Date: 12/09/2016</b>
<b>Hold Pending Review</b>	
<b>NOTE FROM APPROVING OFFICIAL:</b>	
<b>Additional Attachments / Explanations:</b>	

Savannah, GA

Ellingsburg, GA

HISTORIC CITY CAB CO.



OFFICE (912) 728-7727

Danville (912) 321-1527

Amount 35.00 Date 11/5/12

1/5 Taxi from Savannah Airport  
to hotel  
\$ 35.00